

MELDRETH PARISH COUNCIL
MEETING OF THE PARISH COUNCIL

CHAIRMAN: Mr Richard Goddin

Clerk: Mrs. J Damant
Parish Council Office
Sheltered Housing Communal Room
Elin Way
Meldreth SG8 6LX

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AGENDA

To members of the Council:

You are hereby summoned to attend a meeting of Meldreth Parish Council on Thursday 7th November 2024 at 7.30 p.m. This will take place in the Sheltered Housing Community Room, Elin Way for the purpose of transacting the following business.

To members of the Public & Press:

You are invited to attend a meeting of Meldreth Parish Council on Thursday 7th November 2024 at 7.30 p.m in the Sheltered Housing Community Room, Elin Way for the purpose of transacting the following business on the agenda.

Authorised to issue in absence of the Clerk: *Richard Goddin*

Date: 1st November 2024

- 453/11/24** **To receive any apologies for absence:**(LGA 1972 sch12 para 40) – Quorate is one third but no less than 3 members (LGA 1972 sch 12 para 45)
- 454/11/24** **Pecuniary Interests:** Councillors to disclose any Pecuniary Interests (disclosable pecuniary interests (DPIs) include interests held by a member's spouse, civil partner or similar) in any item listed on the agenda. ((*Relevant Authorities (Disclosable Pecuniary Interests) Regulation 2012/1464*)).
- 455/11/24** **Public Participation:** If a member of the public wishes to make any comments or raise any questions under Standing Order 3(e), about an item on the Agenda the Council would prefer this to be done by an email or letter with the script of their comments and questions being sent to the Clerk in advance of the meeting. A member of the public may alternatively make a verbal statement during this part of the meeting. Priority will be given to any such email or letter and it will be read out by the Clerk, subject to the time limits stated in the Council's Standing Orders. These consist of a limit of 15 minutes in total (which will apply to the total of both written and verbal contributions) and an individual limit of three minutes per item of either type.
- 456/11/24** **To Approve and Sign Minutes of Meeting held on 3rd October 2024**
- 457/11/24** **District and County Councillors' Report**
- 458/11/24** **Community Rail Partnership**
- 459/11/24** **Village Traffic Group**
20 mph scheme update
Other traffic calming proposals
Report of Footpath 8 defects reported to Highways
- 460/11/24** **Village Maintenance**
List of repairs needed – to be produced
Contractors to assist with this issue
- 461/11/24** **MCCS: Food Bank**
- 462/11/24** **Finance Issues**
Review S106 funds available and forecast
Precept 2025-2026
- 463/11/24** **Recreation Ground Working Group**
Report on condition of play and recreational equipment
Pavilion report
Football goals and pitch – update
Howard Road ditch

Relocating waste bin at Pavilion
 Cesspit
 Report of Working Group on latest discussions/projects
 Allocation of duties and activities

- 464/11/24 Burial Ground**
 Records are not accurate. Considerable further work required
 Suggested programme to tidy graves and keep in order
- 465/11/24 Remembrance Sunday arrangements**
 Sunday 10 November 2024 at the War Memorial at 09.30 a.m.
- 466/11/24 Royston and District Community Transport**
 Discuss possible donation
- 467/11/24 Village Christmas Tree outside Village Hall**
 Discuss possible donation
- 468/11/24 Consultation on Remote Attendance and Proxy Voting at Council meetings**
- 469/11/24 Finances and payments**
 To receive details of cheques/bacs to be drawn on the Parish Council's account as detailed or amended by late payments. To approve payments.
 LGA Local Government Act; TCA Telecommunications Act; OSA Open Spaces Act; PHA Public Health Act.

PAYMENTS FOR AUTHORISATION –MELDRETH PARISH COUNCIL MEETING 7th November 2024

| Payee | Amount £ | Vat £ | Description | Power |
|-------------------------------|--------------|-------|---|---------------|
| Salaries, HMRC, Pension | Confidential | 0 | Employees payments October 2024 | LGA 1972 s112 |
| Tomato Energy | £ | £ | Street lighting power September 2024 (new contract) | PCA 1957 s3 |
| E-On | £30.92 | £1.55 | Pavilion electricity September 24 | LGA 1972 s143 |
| DP Garden Services | £1975.00 | 0 | Grasscutting October 2024 | PHA 1875 s164 |
| Melbourn Mobile Warden Scheme | £825.00 | 0 | Quarterly charge October -December 2024 | LGA 1972 s137 |
| Mr SJ Marsh (Paid) | £19.30 | 0 | Key cutting | LGA 1972 s143 |
| Mr R W Goddin | £24.49 | 0 | Remembrance Poppy wreath | LGA 1972 s137 |
| MCCS Food Bank | £750.00 | 0 | SCDC room rent: Oct 24-Sept 25 | LGA 1972 s137 |
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- 470/11/24 Outstanding Audit issues**
 Risk Policy approval
- 471/11/24 Reports from Councillors:**
- 472/11/24 Clerk's Report & outstanding items:¹**
 Office Clearance – Orwell material
 IT issues in the office
 Laptop computer
- 473/11/24 Transfer of land by SCDC to resident of 53A High Street Meldreth**
 Papers emailed to Councillors regarding disabled parking space
- 473/11/24 Agenda Items next meeting:**
- 474/11/24 HR issues - Confidential.** Closed to public and press.

