

PARISH COUNCIL MINUTES OF MELDRETH PARISH COUNCIL

Minutes of the Parish Council Meeting held on Thursday 2nd September 2021 at 7.30pm in the Green Room of Meldreth Village Hall

Present: Cllr R Goddin- Chairman (RG), Cllr R A Searles- Vice Chairman (RAS), Cllr. P. Gilmore (PG), Cllr J Fallon (JF), Cllr R James (RJ) Cllr C A Land (CAL), Cllr A Young (AY)

In attendance: Mrs J Damant (Clerk)

- 094/09/21** **To receive any apologies for absence:** (LGA 1972 sch 12 para 40) – Quorate is one third but no less than 3 members (LGA 1972 sch 12 para 45)
Apologies were received from Cllrs Garner and Pellatt for personal reasons.
- 095/09/21** **Pecuniary Interests:** Councilors to disclose any Pecuniary Interests (disclosable pecuniary interests (DPIs) include interests held by a member's spouse, civil partner or similar) in any item listed on the agenda.
Personal interest was declared by Cllr Young regarding the discussion regarding 'what 3 words' which was raised by Cllr Gilmore in her report.
Cllr Fallon declared an interest regarding item 103/09/21
- 096/09/21** **Public Participation:** If a member of the public wishes to make any comments or raise any questions under Standing Order 3(e), about an item on the Agenda the Council would prefer this to be done by an email or letter with the script of their comments and questions being sent to the Clerk in advance of the meeting. A member of the public may alternatively make a verbal statement during this part of the meeting. Priority will be given to any such email or letter and it will be read out by the Clerk, subject to the time limits stated in the Council's Standing Orders. These consist of a limit of 15 minutes in total (which will apply to the total of both written and verbal contributions) and an individual limit of three minutes per item of either type.
There were no members of the public in attendance.
- 097/09/21** **To Approve and Sign Minutes of Meeting held on 1st July 2021:**
The minutes were proposed by Cllr Land and seconded by Cllr Fallon and agreed by all. The Chairman then signed the minutes as a true record.
- 098/09/21** **Planning: (Town and Country Planning act 1990 sch 1, para 8)**
(Full planning Minutes are available via the clerk, website or notice board)
The new development at the former scrapyard on Chiswick End has now been numbered, the numbering will be a continuation of what is already in place, the new houses will be 45,47,49,51,53 and 55 Chiswick End.
The new development at the rear of 79 High Street will be known as Marvell Green.
There was no planning meeting held on the 2nd September 2021.
- 099/09/21** **District and County Reports: (Cllrs van de Ven, Hales and Hart)**
The report was circulated. There were no questions raised by any parish councillor apart from a question on why the SCDC magazine is still not being received by residents in North End, Cllr Searles reported that this has been an ongoing matter for many years and it was understood that the magazine is delivered when Orwell parish receive theirs, however this never appears to have happened. Clerk to enquire with the district councillors as to why this is still happening.
Action: Clerk
- 100/09/100** **Great Cambridge Local Plan:**
31 August 2021: First Proposals (committee stage version) and evidence base published online
7 September 2021: public webinar on the committee stage proposals and evidence
1 November-13 December 2021: Full public consultation on the First Proposals
There does not appear to be any development planned in Meldreth and the 'call for sites' is included within this plan. Cllr Searles reported that though Meldreth have no sites declared there is the matter of 8,000 dwellings which will be spread over all the villages and these may include Meldreth.
- 101/09/21** **Proposal for 25k houses in the Meldreth area by Thakeham Developer (Standard item)**
The final submission was 31st August 2021 and nothing has been put forward by Thakeham. However, there does appear to be actions taking place behind the scenes.

Cllr Young reported that there has been some activity from SWCAG but that it has been difficult to follow as it has become very politically motivated and the matter of how this may affect Meldreth has been lost. It was agreed that the Chairman contact Cllr van de Ven, in her role within SWCAG, to find out what is happening and how Meldreth should be prepared. **Action: RG**

102/09/21 Covid-19:(standard item)

Cllr James reported that he had nothing new to report.

103/09/21 Recreation Ground:

- Inspection report from Cllr Fallon and all appears to be fine.
- The new grass matts (10) are now with the Clerk
- The matting at the zip wire –Clerk is looking at having these replaced.
- The new dog fouling signs. The wording was incorrect, this has now been rectified by the company and the notices will be reinstalled.
- The two litter bins have been installed at either end of the recreation ground next to the benches.
- Play Tower has been installed, checked by RoSPA and is now open.
- The Adult Gym equipment has been installed, checked by RoSPA and is now open.
- Disabled Play equipment has been ordered and installation is due to start on the 13th September for about 10 days. During this time the nearby swings will be out of bounds.
- Gates in the play area – Clerk spoke to Hags and they see no reason to change the gates. They will remove one of the panels to allow machinery access and this will be reinstated when the works have finished. There will be a disabled footpath which will lead in a straight line to the green fence area. Clerk is looking into installing a self-closing gate at this junction which will also be in another colour. Hags will forward some information on gates to the Clerk. **Action: Clerk**

Storage of the large football goals– Cllr Young proposed that if nobody objected and the home owner was happy that they can stay where they presently are, which is on the carpark side of the pavilion, this was seconded by Cllr Goddin and agreed by all. It was agreed that if there are objections the goals will be moved without delay across the rec. to a storage location near to the children's play area. As a member of the football club, Cllr Fallon abstained.

104/09/21 Traffic Working Group:LHI 2022-23

Cllr Gilmore reported that she has completed the form but has not indicated how many speed cushions would be needed, it was felt that Highways would be a better judge and this will be included within the feasibility study. Cllr Gilmore agreed to follow this application through. It was proposed by Cllr Young to accept the document and submit, this was seconded by Cllr Goddin with all in favour. Clerk will submit the form.

Action:Clerk

Cllr Gilmore reported that the speed survey is due to be carried out this month. Cllr Gimore reported that it would be very helpful if residents could report all accidents even near misses to the Clerk, who would then be able to keep a log. The police only report serious accidents. Clerk to add something on the website and a possible article in Meldreth Matters. **Action: Clerk**

105/09/21 Village Infrastructure:

- The cable that is overhanging footpath (8) is an electric cable. Clerk has contacted UK Network. It was also discussed that Highways may be able to help, clerk will contact them to see if they would be able to assist in moving the footpath barriers as this may help. **Action:Clerk**
- Traffic Management Course at Needingworthcost £85.00.
- The barbed wire near the new development along Whitecroft/Howards Road appears to have been removed.

106/09/21 Churchyard:

- Church gates – repairs to meet health and safety obligations. Cllr Land will paint the boards which are covering the spikes on the gate.
- Installation of bench (s) for public seating- Cllr Goddin reported that the church has a bench they would like positioned in to the graveyard. The Parish Council have no objection to this and Cllr Goddin will meet with the wardens to discuss the best position for the bench. It was agreed that the Parish Council would pay for the installation. **Action: RG**
- General report on the boundary wall and other related items – Cllr James reported that a meeting has taken place and that there were three areas up for discussion.

1. The safety risk of those in the churchyard falling over the front wall onto the footway below.
2. Side boundary wall needs repointing.
3. The buttresses along the front wall. Clerk will contact MrLlewlyn to see if he can recommend any contractors who may be able to carry out the works needed. The wall is a Grade One listed structure and therefore needs special materials. Clerk will also contact SCDC Planning to see what is needed with regards to planning regulations.

Action: Clerk

107/09/21

Flambards

Cllr Goddin reported that the Flambards Resident Association have not yet met.

108/09/21

Community Projects Working Group (CPWG)

- Relaunch and new Terms of Reference - It was proposed by Cllr Goddin that these be accepted, this was seconded by Cllr Land and agreed by all. Cllrs Goddin, Young and Land will be on the working group, Cllr Gilmore will also be on the group along. Mrs.Gane will be asked if she would like to remain on the group.
- Cllr Goddin will send the agreed note to Meldreth Matters to see if there were any other residents who would be interested in joining the working group.

Action: RG

109/09/21

Pavilion:

- Arrangements for its use by Orwell Football Club including the contract. Cllr Goddin reported that Orwell 1st team will be using the football pitch Cllr Goddin also informed the meeting that Orwell Football Team will start to play at Meldreth, they have signed the contract and agreed to pay £300 which will be paid in three instalments of £100.00. This was proposed by Cllr Goddin, seconded by Cllr Young and agreed by all. Cllr Fallon abstained. Meldreth have also signed their contract for the next season.
- Health issues/test for full reopening. The Clerk is seeking companies that can carry out the required testing, this has to be done before the showers/water can be used.**Action: Clerk**

110/09/21

Correspondence and Clerk's Report:

- Cllr Young reported that both he and the Clerk have not been able to find anyone who can do the fingerposts. Cllr Fallon may have someone who might be able to help, she will enquire. **Action: JF**
- Chair – Clerk would like to purchase a chair that supports the back and neck, this will assist in working longer periods sitting at the desk. It was proposed by Cllr Young to agree that the clerk can purchase the chair, this was seconded by Cllr Land and agreed by all.
- Area 1 workshop (zoom) on 4th October from 7-9pm. Cllrs can book on themselves.
- Clerk has emailed Stonewater the housing association responsible for some of the houses along Elin way. This is to do with foliage overgrown the boundary fences abutting the recreation ground. Clerk stated that some of the fence line has a double fence which would be the responsibility of the Housing Association. The single fence is the responsibility of the resident. Clerk will arrange to have the large elder and Ash tree cut back. **Action: Clerk**
- Clerk has arranged for some contractors to come out and quote on the ditch. It would be a good idea to have a three year contract which would have the ditch cut back annually in September. **Action: Clerk**

111/09/21

Street Naming for the new development near Burtons: (Area near Donkey Hall/Corner)

It was proposed by Cllr Fallon that the road be named Atlas Close or Atlas Way, this was seconded by Cllr Land and agreed by all.

112/09/21

Community Benefit Application:

It was proposed by Cllr Young to accept the application from the Bowls Club for £1,500 which will be used towards roof repairs, this was seconded by Cllr Goddin and agreed by all.

113/09/21

Request for a Fish and Chip van:

The only Parish Council owned property where it might be feasible to locate such a van is the far end of the village hall car park, which was considered not to be suitable. There maybe other places in the village but the Parish Council do not own any other land that might be suitable.

114/09/21

Finances and payments: August and September 2021

To receive details of cheques/bacs to be drawn on the Parish Council's account as detailed or amended by late payments. To approve payments.
LGA Local Government Act; TCA Telecommunications Act; OSA Open Spaces Act; PHA Public Health Act; PCA Parish Council Act; RTRA Road Traffic Regulations Act.

Payments awaiting authorisation

Payee	Amount £	Vat £	Description	Power
Haven Power	£177.35	£8.46	Street lighting power July 2021	PCA 1957 s3
E-On	£23.55	£1.12	Pavilion electricity	LGA 1972 s143
British Telecom	£330.84	55.14	Office telephone/Broadband	LGA 1972 s133
Playsafety Ltd	£474.00	£79.00	Post installation inspection of new equipment	LGA 1976 s19
Agrovista UK Ltd	£235.80	£39.30	Rubber protection mats for play area	LGA 1976 s19
Proludic Ltd	£8912.05	£1485.34	Balance of play equipment purchase	LGA 1976 s19
Meldreth Village Hall Trust	£51.75	0	Hire of main hall July 2021	LGA 1972 s133
Unlimited Logos	£487.20	£81.20	Signs for recreation area	LGA 1976 s19
Mr A Young	£44.94	£2.49	Councillor expenses	LGA 1972 s133
Melwood Conservation Group	£326.17	0	Insurance cover for September 21 to September 22	LGA 1972 s133
Pitchcare	235.80	39.60	Grass mats (10) (1mx1.5m)	OSA 1906 s9/10
Pitchcare	9.54	1.59	Grass mat pegs (box of 100)	LGA 1972 s133
Meldreth Village Hall Trust	51.75	0	Renting of room for meetings	LGA 1972 s133
Iain McPhee	59.95	0	Speed sign battery	LGA 1972 s133
J Damant	£41.14	0	Expenses (locks)	LGA 1972 s133
Rospa	£474.00	0	New play equipment inspection	PHA 1976 s19
Unlimited Logos	£69.60	0	Dog signs	PHA 1976 s19

Payments Agreed and made since last Parish Council meeting on 1st July 2021

Salaries, HMRC, Pension	Confidential	0	Employees payments for July 2021	LGA 1972 s112
Salaries, HMRC, Pension	Confidential	0	Employees payments for August 2021	LGA 1972 s112
DP Garden Services	£721.66	0	Grasscutting July 2021	OSA 1906 s9/10
DP Garden Services	£721.66	0	Grass cutting for August 2021	OSA 1909 s9/10
V Skuce	£830.00	0	Repairs and maintenance	LGA 1976 s19
Viking	£129.51		Stationery	LGA 1972 s133

All payments were proposed by Cllr Land to be correct, this was seconded by Cllr Goddin and payment was agreed by all.

115/09/21**Riparian Ownership;**

SCDC and CCC will follow up concerns raised regarding riparian ownership and responsibilities along Chiswick End. Cllr Gilmore enquired if other areas of the village should be included in this. To enquire with Cllr van de Ven.

116/09/21**Notice Boards:**

It was proposed by Cllr Land to accept the quotation from Parish Notice Board Company which will be for two notice boards, this was seconded by Cllr Gilmore and agreed by all. The notice boards will replace those already in situ at the corner of Elin Way and Whitecroft Road, and the other at will be opposite the Station.

117/09/21**External Funding for Village projects:**

It was agreed that funding at this time is not needed, however there may well be opportunities in the future. Council thanked Cllr Gilmore for her input in this.

118/09/21

Councillor Reports:

An article regarding Parish Council activities and achievements as been completed. It was proposed by Cllr Land and seconded by Cllr Fallon that this should be submitted to Meldreth Matters, this was agreed by all. **Action: AY**

Cllr Goddin:

Has received and email from a resident who lives on Elin Way it was agreed that many of the concerns have now been rectified. The suggestion of placing hedging along the boundary was not seen to be a good idea at this time.

Cllr Gilmore:

The next item of the phased maintenance plan of the Recreation Ground is the installation of a table tennis table.

Cllr Gilmore:

It would be a good idea for the Parish Council to start using the app 'What3words' to help identify items in the village. It was proposed by Cllr Gilmore that this be accepted, seconded by Cllr Land and agreed by all. Cllr Young abstained for personal reasons, but will help the Clerk when looking into how this can be adapted for the council. **Action: Clerk**

The Chairman: reported that Cllr Gilmore has resigned from the Parish Council as from the end of this meeting. He thanked Cllr Gilmore for her very considerable contributions to the Council's business which placed the interests of the community at the forefront and was pleased to note that she will continue as a volunteer in many of the things in which she has had a close personal involvement

119/09/21

Annual Village Meeting:

It was agreed that due to covid restrictions the need for a village meeting has now passed. This meeting is normally held in April or May. All reports are on the website. However, the clerk will find out from CAPALC if in these circumstances there is any legal obligation that the Parish Council have to hold an Annual Meeting of the Parish.

There being no further business the Chairman closed the meeting at 21.40hrs. The next meeting will be on 7th October 2021

Chairman: _____

Date: _____

For the avoidance of doubt the only legally acceptable version of the Minutes of Meldreth Parish Council are those signed in Public Meetings by the Chairman. They are available for public inspection from the Clerk