

MELDRETH PARISH COUNCIL
ANNUAL MEETING OF THE PARISH COUNCIL (AGM)

CHAIRMAN: Mr Richard Goddin

Clerk: Mrs J Damant
Parish Council Office
Sheltered Housing Communal Room
Elin Way
Meldreth SG8 6LX

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AGENDA

To members of the Council:

You are hereby summoned to attend a meeting of Meldreth Parish Council on Thursday 12th May 2022 at 7.30 pm. This will take place in the Sheltered Housing Community Room, Elin Way for the purpose of transacting the following business.

To members of the Public & Press:

You are invited to attend a meeting of Meldreth Parish Council on Thursday 12th May 2022 at 7.30 pm in the Sheltered Housing Community Room, Elin Way for the purpose of transacting the following business on the agenda.

Clerk: Judy Damant

Date: 6th May 2022

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- 024/05/22 Election of Chairman and signing of the Acceptance of Office and Agreement to Abide by the Code of Conduct:** (LGA 1972s15(2). The Chairman remains in their seat until they have been reinstated or a new chairman is voted in (LGA 1972s15(4). The Chairman has the casting vote (LGA 1972 s15(3))
- 025/05/22 Election of Vice Chairman and signing of the Acceptance of Office and Agreement to Abide by the Code of Conduct: Local Elections** (Declaration of Acceptance of Office) Order 2021/1465, sch1
- 026/05/22 Councillor to sign their Acceptance of Office:**
All Councillors to sign the Acceptance of Office which will be witnessed and signed by the Proper Officer.
- 027/05/21 Register of Interests:**
All Councillors to have completed this, it will then be passed to the Clerk who will add to the Parish Council website and will also send to the Monitoring Officer at SCDC who will also publish on their website (Localism Act 2011 s.29 (7)).
- 028/05/22 Code of Conduct:** (Localism Act 2011 s27 (1&2))
To adopt and sign the new code of conduct
- 029/05/21 To receive any apologies for absence:** (LGA 1972 sch12 para 40) – Quorate is one third but no less than 3 members (LGA 1972 sch 12 para 45)
- 030/05/22 Pecuniary Interests:** Councillors to disclose any Pecuniary Interests (disclosable pecuniary interests (DPIs) include interests held by a member's spouse, civil partner or similar) in any item listed on the agenda. ((Relevant Authorities(Disclosable Pecuniary Interests) Regulation 2012/1464)).
- 031/05/22 Public Participation:** If a member of the public wishes to make any comments or raise any questions under Standing Order 3(e), about an item on the Agenda the Council would prefer this to be done by an email or letter with the script of their comments and questions being sent to the Clerk in advance of the meeting. A member of the public may alternatively make a verbal statement during this part of the meeting. Priority will be given to any such email or letter and it will be read out by the Clerk, subject to the time limits stated in the Council's Standing Orders. These consist of a limit of 15 minutes in total (which will apply to the total of both written and verbal contributions) and an individual limit of three minutes per item of either type.
- 032/05/22 To Approve and Sign Minutes of Meeting held on 7th April 2022:**
- 033/05/22 Election of Planning Committee:**
- 034/05/22 Planning: (Town and Country Planning act 1990 sch 1, para 8)**
Due to the appointment of the new Planning Committee the following applications will be discussed here
12 Chiswick End, 21/05490/HFUL & 21/05491/LBC – Demolition of existing outbuilding and erection of detached store/office.

- 035/05/22 District and County Reports:**
- 036/05/22 Local and Regional Planning Issues:**
- Thakeham
 - Oxford –Cambridge ARC
 - Local Development Plan
- 037/05/22 Covid 19 Update**
Current Situation and any Parish Council news
- 038/05/22 Flambards**
Update
- 039/05/22 Recreation Ground**
- April inspection report from Cllr Fallon
 - See Saw, Outdoor Table Tennis have been taken off at this time. Cllr Fallon and the Clerk will go and see some of this equipment in situ at other council areas, which are nearby. There will need to be a decision on where to place the table tennis table and what surface is required.
- 040/05/22 Tennis Club:**
Update on public access
Maintenance Charge. Meldreth Parish Council have been earmarking £1500.00 annually towards the maintenance costs for the tennis courts.
- 041/05/22 Traffic Working Group**
- Composition and Leadership
 - Vandalised speed indicator sign (SID)
- 042/05/22 Village Infrastructure**
- Projects requiring attention – Clerk update
 - Bollards at the stock area.
 - Both notice boards are now with the contractor and awaiting installation.
 - Finger posts update
- 043/05/22 Churchyard safety issues**
Update
- 044/05/22 Queen’s Platinum Jubilee Celebration Update**
An application, via an email, has been received for a donation towards the Jubilee Fete which is being run by the church.
- 045/05/22 Finances and payments: May2021**
To receive details of cheques/bacs to be drawn on the Parish Council’s account as detailed or amended by late payments. To approve payments.
LGA Local Government Act; TCA Telecommunications Act; OSA Open Spaces Act; PHA Public Health Act; PCA Parish Council Act; RTRA Road Traffic Regulations Act.

MELDRETH PARISH COUNCIL ANNUAL GENERAL MEETING 12th May 2022

Payee	Amount £	Vat £	Description	Power
Salaries, HMRC, Pension	Confidential	0	Employees payments for April 2022	LGA 1972 s112
Drax Power	£27.50	£1.31	Street lighting power March 2022	PCA 1957 s3
E-On	£21.90	£1.04	Pavilion electricity	LGA 1972 s143
DP Garden Services	£980.00	0	Grasscutting April 2022	OSA 1906 s9/10
CAPALC	£574.94	0	2022/23 CAPALC/DPO Membership	LGA 1972 s111
PlaysafetyLTd	£168.00	£28.00	RoSPA Play Area inspection 2022	LGA 1976 s19
J Damant	55.73	0	Labels, step ladder and watering can	LGA 1976 s113
Invoice paid between				

meetings				
J Fallon	£175.20	0	Repair to Pavilion store cupboard lock	LGA 1972 s133

046/05/22 **Bank Signatory:**
New signatory needed

047/05/22 **Reports from Councillors:**

048/05/21 **Annual Meeting of the Parish:**
This will take place on the 19th May at 8pm in the main room of the Village Hall.

049/05/22 **Clerk's Report:**
SCDC are looking at installing Electrical Vehicle (EV) charging points at the Community Rooms on Elin Way. The area they are looking at are two spaces outside the front of the building, this does not affect the Parish Council so is just for information. The EV points will be for public use as well as sheltered tenants.

050/05/22 **Agenda Items next meeting:**
Policies
Standing Orders
Financial Regulations
Responsibility List